

Mohammed Alghanim

P.O.BOX 6221 Jubail 35811 KSA
+966559007489 • al-ghanim@hotmail.com

Personal Information

Martial Statue: Single
Nationality : Saudi
National Id : 1033482355
D.O.B : 19/12/1986
Place of birth: Jubail

Personal statement

Accounting graduate with a First-Class honours degree from the University of the west of Scotland, looking to secure an Accounting position to utilize my current analytical skills and knowledge and also help me to further develop these skills in a practical and fast-paced environment.

Education

University of the west of Scotland, UK.
(2013 – 2017)

First-class BAcc (Honours) Accounting

Key Skills gained:

- A broad knowledge and understanding of the generally accepted accounting practices in accounts preparation.
- Preparation and evaluation of financial data.
- Ability to prepare different type of budgets; also understanding cost accounting and cost behavior.
- Basic understanding of management accounting techniques.
- Basic understanding of risk management and uncertainty for decision making.
- Knowledge of UK taxation code (Personal & Business).
- Knowledge of Auditing and auditing procedure, both internal and external.

- Advanced problem solving and numeracy skills.

- Accomplished communication skills, both written and verbal, developed through numerous essays and presentations.
- Proficiency in all areas of Microsoft Office, including Excel, Word and PowerPoint.

Notable Modules – Financial Accounting 1 to 3, Management Accounting 1 to 3, Financial management, Taxation and Auditing.

ACCA Exemptions – (F1 to F9)

School Name: Al-Ahsa Secondary School, Jubail

(2001 – 2004)

Natural Sciences Section

Accumulated weighted average of 88.39%

Work Experience

Accountant (April 2018 – 2019)

Jubail Pearl Company Ltd.

Accountant (April 2019- Present)

Alghanim international trading
and contracting Co. W. L. L.

Duties

- ✓ Bank Reconciliation.
- ✓ Payroll Processing.
- ✓ Day to day Accounting.
- ✓ Cash & Bank Accounting.
- ✓ Reconciling monthly Cheque reports / statements and issue of payments.
- ✓ Accounts Payable / Receivable Reconciliation.
- ✓ Preparation of Financial Statements.
- ✓ Invoice Preparation.
- ✓ Documentation.
- ✓ Overall Assisting to Managing Director and Admin.
- ✓ Record AP related Journal Entries on Oracle AP Module (Invoices & Payments)
- ✓ Involved in the monthly preparing and Submitting of VAT report to GAZT.

Hobbies & Interests

My hobbies involve various types of sports like football and basketball; I also love reading and learning new languages.

References

References are available on request.